

Proforma for Study/Survey Proposal

1. Title of the study/survey :
2. i) Sponsoring Ministry/Division
ii) Executing Agency
Implementation period
3. i) Date of commencement
ii) Date of completion
4. Estimated cost (In Lakh Taka) :

Total	GOB (FE)	PA (RPA)

5. General description :
- i) Background :
- ii) Brief outline and scope of work of the study/survey :
- iii) Need and justification :
6. Implementation modality :
- a) Methodology of conducting the study/survey :
- b) Financing arrangement :
7. Major items of expenditure with cost

(in Lakh Taka)

Budget	Economic code/sub code	Code/Sub code description	Total	GOB (FE)	PA (RPA)
		Consultant (No/mm)			
		Machinery/Equipment			
		Services			
		Personnel			
		Transport/vehicle			
		Printing, and reproduction			
		Others (specify)			
Total:					

8. List of machinery/equipment, personnel and Transport/vehicle with cost to be annexed.

Signature of officer responsible for preparation of the proposal with seal & date.

Signature of the head of the agency with seal and date.

Recommendation and signature of the Secretary of the Sponsoring Ministry/Division with seal & date